Course Withdrawal for 2016 Spring Semester

1. Course Withdrawal Period: April 4(Mon.) 09:00 ~ 6(Wed) 23:59

2. Directions

　Go to Yonsei Portal Services (http://portal.yonsei.ac.kr/) ⇒ Academic Information System ⇒ Academic Management System(Degree Programs) ⇒ Course ⇒ Course Enrollment　⇒ Apply for withdrawal

3. Notices

　A. When a student withdraws from a course, (s)he may not register for any other course in its place.

　B. Students must be registered for at least one credit after the withdrawal becomes effective.

　C. Withdrawn courses will be exempt from evaluation.

　D. Please be advised that the withdrawn courses will not disappear from your personal class schedule table.

　E. From the 2009 academic year, withdrawn course will not appear on the transcript.

　F. For the courses withdrawn in and before 2008, a "W" will not disappear on the transcript even though students repeat those courses.

　G. Students with course withdrawals are ineligible to apply for extra credits in the next semester or for academic honor roll though their GPA may meet the requirements.

　H. After withdrawing from a course during the designated period, verify that the course has indeed been withdrawn by checking the course enrollment list on the Yonsei Portal System.

Academic Support Team, Office of Academic Affairs

How to Apply for Withdrawal

1) Go to Course ⇒ Course Enrollment ⇒ Apply for withdrawal
(Read Notices)

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YONSEI UNIVERSITY

LOGOUT   --Quick Link--   한국어   (PRE)System

Student Record

Course

Registration

Scholarship

Majors

Careers

School Life

Notices > **Notices**

구분	내용	서비스기간	공지기간
수강	학부 수강철회 기간	2016.03.04-2016.05.06	2016.03.21-2016.04.09

2016-1학기 학부 수강과목 철회 안내

2016-1학기 수강신청한 과목 중 부득이한 사유로 계속 수강할 수 없는 경우는 다음의 안내에 따라 지정된 기간에 철회하시기 바랍니다.

1. 수강철회 절차
학사포탈시스템(포탈시스템 → 학사관리→ 교과/수강 → 수강철회 → 수강철회신청)에서 학생이 직접 온라인으로 철회를 신청

2. 수강철회 기간 : 2016. 4. 4(월) 09:00 ~ 4. 6(수) 23:59

3. 유의 사항
1) 수강과목 철회 후 다른 과목으로 대체 수강신청 할 수 없으며, 수강과목 철회 후에도 신청학점이 최소 1학점 이상이 되어야 합니다.
2) 철회한 과목은 성적평가에서 제외되며, 성적증명서에 기재되지 않습니다.
3) 2008학년도 이전에 철회한 교과목의 경우 다시 이수하더라도 철회한 기록이 삭제되지 않습니다.
4) 수강과목을 철회한 학생은 학칙 제43조2항에 의하여 학점초과 신청이나 우등생(최우등생, 우등생, 우수생) 및 최우등졸업생, 우등졸업생 대상에서 제외됩니다.
5) 수강철회 후 학사포탈내 개인시간표에서 과목이 삭제되지 않으니, 철회 후 반드시 수강내역 확인 : 수강철회 신청 후에 학사포탈시스템(포탈시스템 → 학사관리→ 편람/수강 → 수강신청 내역)에서 확인

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2. Directions
Go to Yonsei Portal Services (http://portal.yonsei.ac.kr/main/indexe.jsp) ⇒ Academic Information System ⇒ Academic Management System(Degree Programs) ⇒ Curriculum/Course Enrollment ⇒ Course Withdrawal ⇒ Apply for Withdrawal

3. Notices
A. When a student withdraws from a course, (s)he may not register for any other course in its place.
B. Students must be registered for at least one credit after the withdrawal becomes effective.
C. Withdrawn courses will be exempt from evaluation.
D. Please be advised that the withdrawn courses will not disappear from your personal class schedule table.
E. From the 2009 academic year, withdrawn course will not appear on the transcript.

2) Choose 'Reason' for Course Withdrawal

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LOGOUT --Quick Link-- 한국어 (PRE)System

Student Record

Course

Course Enrollment > **Apply for withdrawal**

Notice Open ★

Course Catalogue

Course Enrollment

Enrollment Status

Course Schedule

Identical Courses

Course Assignments

Apply for withdrawal

Wish Course Research

Attendance Requirement W

Grading Browse

Course Evaluation

Electronic Attendance Register

Registration

Scholarship

신청 결과 (Withdrawal Results)

수강 철회 신청한 교과목이 존재하지 않습니다.
수강 철회를 원하시면 아래 교과목 리스트에서 신청해 주세요
There are no data. Please choose a course to withdraw on the below list.

교과목 리스트 (Enrollment Status)

Course Code-Sec.-I	Course Title	Credit	Instructor	Time	Location	Reason	Apply
BSP1101-02-00	APPLIED MUSIC	3	KIM SANG JIN			Course topic is diff... ▾	📄
BSP1111-02-00	ORCHESTRA	2	Choi Soo-Yeoul	Tue7,8,9,Fri7,8,9	Mus(A)201	-선택-	
BSP2119-10-00	CHAMBER ENSEMBLE	2	최은정			More demanding than expected	
BSP3116-01-00	BRASS-WIND ENSEMBLE(6)	1	Lee Cheol-Woong	Fri5,6	Mus(A)201	Course topic is different from my expectation	📄
CMP2204-03-00	HARMONICS(4)	2	Song Moo Kyoung	Thu5,6	Mus(A)103	Other	📄
CMP2206-03-00	HISTORY OF MUSIC(2)	2	Oh, Yun-Rok	Mon3,4	Mus(A)103	-선택- ▾	📄
CMP3204-02-00	FORM & ANALYSIS	3	Lee Moon Suk	Tue2,3,4	Mus(B)416	-선택- ▾	📄
UCC1104-01-00	MODERN THEORY OF LIFE	3	Kim, Woo Taek	Mon5,6,Wed6	SRC321	-선택- ▾	📄
UCI2001-18-00	VOLUNTEER SERVICE	1	Lee Cheol-Woong			-선택- ▾	📄

3) Click 예(Yes)/아니오(No) to withdraw a course

연세대학교 로그인
http://localhost:9080/ysm/login.html

연세대학교
YONSEI UNIVERSITY

LOGOUT   --Quick Link--   한국어   (PRE)System

Student Record

Course Enrollment > **Apply for withdrawal**

Notice   Open   ★

Course
- Course Catalogue
- Course Enrollment
  - Enrollment Status
  - Course Schedule
  - Identical Courses
  - Course Assignments
  - Apply for withdrawal
  - Wish Course Research
  - Attendance Requirement W
- Grading Browse
- Course Evaluation
- Electronic Attendance Register

Registration

Scholarship

신청 결과 (Withdrawal Results)

수강 철회 신청한 교과목이 존재하지 않습니다.
수강 철회를 원하시면 아래 교과목 리스트에서 신청해 주세요
There are no data. Please choose a course to withdraw on the below list.

교과목 리스트 (Enrollment Status)

Confirm

Do you want to withdraw this course?

예 아니오

Course Code-Sec.-I	Course Title	Cr				Reason	Apply
BSP1101-02-00	APPLIED MUSIC	3	KIM SANG JIN			Course topic is diffe...▼	📄
BSP1111-02-00	ORCHESTRA	2	Choi Soo-Yeoul	Tue7,8,9,Fri7,8,9	Mus(A)201	-선택- ▼	📄
BSP2119-10-00	CHAMBER ENSEMBLE	2	최은정			-선택- ▼	📄
BSP3116-01-00	BRASS-WIND ENSEMBLE(6)	1	Lee Cheol-Woong	Fri5,6	Mus(A)201	-선택- ▼	📄
CMP2204-03-00	HARMONICS(4)	2	Song Moo Kyoung	Thu5,6	Mus(A)103	-선택- ▼	📄
CMP2206-03-00	HISTORY OF MUSIC(2)	2	Oh, Yun-Rok	Mon3,4	Mus(A)103	-선택- ▼	📄
CMP3204-02-00	FORM & ANALYSIS	3	Lee Moon Suk	Tue2,3,4	Mus(B)416	-선택- ▼	📄
UCC1104-01-00	MODERN THEORY OF LIFE	3	Kim, Woo Taek	Mon5,6,Wed6	SRC321	-선택- ▼	📄
UCI2001-18-00	VOLUNTEER SERVICE	1	Lee Cheol-Woong			-선택- ▼	📄

4) Double check Withdrawal Results for your course withdrawal

5) To cancel your withdrawal, click cancel 예(Yes)/아니오(No)

6) Check Course Enrollment>Enrollment Status for your withdraw course. 'W' means Wthdraw